



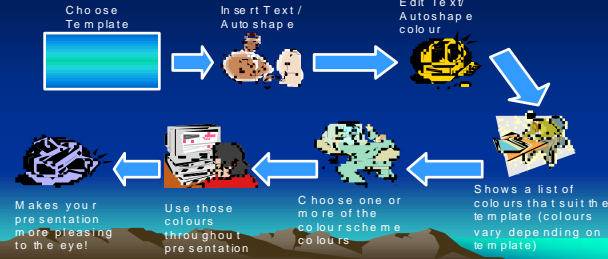
# Hawk Office Software

We soar above the rest!!

## Powerpoint:

Perfect for many things and is very easy to use. You can do presentations, projects and can make almost anything you want to make in the program.

### How Templates & Colour Schemes Work



### Arsenal

- One of the top teams in the FA Premier League
- Currently top of the log in the 2007/2008 season
- The team that has stayed in the FA Premier League for the longest out of all the teams
- Known as the "Gunners"
- Colours are red and white
- Emblem is of a canon to symbolize an arsenal.
- Manager is Arsene Wenger



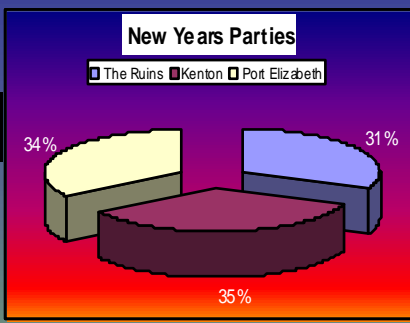
## Microsoft PowerPoint



- Is Perfect for:
  - Presentations
  - Posters
  - Multiple slides
  - Autosaves
  - Templates
  - Cliparts
  - Layout
  - Projects
  - Slide Master
  - Invites

## New Years Parties

	Capacity	VIP	Normal	Percentage	Total
The Ruins	2000	480	1288	88%	1768
Kenton	2500	980	1465	98%	2445
Port Elizabeth	3000	880	1988	96%	2868



	Capacity	VIP	Normal	Percentage	Total
The Ruins	2000	480	1288	= (D2+C2)/B2	=SUM(C2,D2)
Kenton	2500	980	1465	= (D3+C3)/B3	=SUM(C3,D3)
Port Elizabeth	3000	880	1988	= (D4+C4)/B4	=SUM(C4,D4)

## Excel:

Is for all your number and accounting needs and it is also easy to use. You can use formulas to work out answers for you so it also saves you tonnes of time.

## Word:

Word is for making letters, projects and for any type of writing you need to do. It finds your mistakes so if you write an essay using the program you will not have to spend hours finding mistakes because the computer will find it for you. It will also save you tonnes of time as it has millions of different features.

## Sports News...

Soccer

### Scores - for this weekend

There were no FA Premier League games this weekend due to there being Euro 2008 Qualifiers so therefore many were called up to play for their country.

**What games are coming up?**  
The FA Premier League kicks into action again this weekend with many games happening. It is going to be a very exciting weekend see our column next week for all the details.

FA Premier League Log Top 3

1	Arsenal
2	Manchester United
3	Manchester City